

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the September 26, 2016 Potter County Commissioners' Court meeting.

Commissioner Murguia requested that Item #15 reflect the proper vote of 4-1: AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner; NOES: Commissioner Murguia.

The minutes from the September 26, 2016 Potter County Commissioners' Court meeting were so recognized.

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2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period September 21, 2016 to October 5, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 170981-171280 and Wire Nos. 787-795 for a total amount of \$2,728,808.40.

MOTION was made by Commissioner Vaughn: I move that we approve of the Vouchers as noted by the County Judge in the amount so given.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 3-1 vote.

See Documentation

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3. **CERTIFICATE OF ACHIEVEMENT – ANNUAL FINANCING REPORT:** To recognize Kerry Hood as the recipient of the Certificate of Achievement for the fiscal year ending September 30, 2015 as the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. [Tanner]

Certificate of Achievement for Kerry Hood, Potter County Auditor, was so recognized.

See Documentation

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4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Kay Holland, Potter County Human Resources Director, gave an Insurance Fund report to Commissioners' Court.

The Insurance Fund Report was so recognized.

See Documentation

5. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary.
[Holland]

Kay Holland, Potter County Human Resources Director, gave a TimeClock Plus report to Commissioners' Court. See Documentation

6. **RETIREMENT BENEFITS – COUNTYCHOICE SILVER:** To consider and act upon renewing the County's participation in the CountyChoice Silver program for County retirees.
[Holland]

Kay Holland, Potter County Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve of the County's participation in the CountyChoice Silver program for County retirees.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

7. **DATA STORAGE/BACKUP EQUIPMENT:** To consider and act upon the purchase of a Dell DR-4300 backup appliance in the amount of \$36,000.02 from Dell, Inc. using budgeted funds.
[Patrick]

Jason Patrick, Potter County Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

8. **TAX APPRAISAL:** To consider and act upon the approval of the Potter County Tax Roll for the 2016 tax year. [Aylor]

Sherri Aylor, Potter County Tax Assessor/Collector, spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the Potter County Tax Roll for the 2016 tax year.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. **ROAD AND BRIDGE:** To receive a report from the County Clerk declaring the results of balloting on proposed improvements to Riker Lane. [Stowe, Church, Fowler]

Stephnie Menke, Potter County Clerk Chief Deputy, gave the ballot results to Commissioners' Court.
See Documentation

10. **REQUEST TO VACATE PUBLIC RIGHT-OF-WAY:** To consider and act upon a request to vacate platted right-of-way and alley in Prairie South Estates Unit No. 1 in Bushland. [Daryl R. Furman, Furman Land Surveyors]

This item was passed. See Documentation

11. **TAX OFFICE:** To request the approval and signing of a contract with Sturgis for web-based payment processing services. [Aylor, Fowler]

Sherri Aylor, Potter County Tax Assessor/Collector, spoke before Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve and the signing of a contract with Sturgis for web-based payment processing services.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote. See Documentation

12. **EQUIPMENT PURCHASE:** To consider and act upon purchasing a John Deere tire roller from Yellowhouse Machinery Company in the amount of \$70,000.00 utilizing buyboard contract #424-13. Funds budgeted in the 2016-2017 budget year. [Shelton, Ysaguirre]

MOTION was made by Commissioner Vaughn: I move that we approve the purchasing of a John Deere tire roller from Yellowhouse Machinery Company in the amount of \$70,000.00 utilizing buyboard contract #424-13.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote. See Documentation

13. **FORMAL BID AWARD:** To consider and act upon awarding Formal Bid #1136-16, Electrical Maintenance to the lowest responsive evaluated vendor David Moore Electric Co., LLC. [Shelton, Head]
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MOTION was made by Commissioner Vaughn: I move that we approve the awarding of Formal Bid #1136-16, for Electrical Maintenance to the lowest responsive evaluated vendor David Moore Electric Co., LLC.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

14. **VEHICLE PURCHASES:** To consider and act upon the following:

- a. One vehicle from Caldwell Country Ford in the amount of \$37,660.00 utilizing buyboard contract #430-13. Funds budgeted in the 2016-2017 budget year. [Shelton, Ysaguirre]
 - b. Five vehicles from Caldwell Country Ford in the amount of \$186,950.00 utilizing buyboard contract #430-13. Funds budgeted in the 2016-2017 budget year. [Shelton, Johnson]
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MOTION was made by Judge Tanner: I make a motion that we approve these bids for these vehicles.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

15. **INTERLOCAL AGREEMENT ADDENDUM – TEXAS CONFERENCE OF URBAN COUNTIES – TECHSHARE PROSECUTOR:** To consider and act upon approval of an addendum to the agreement with the Texas Conference of Urban Counties for 2017 and to authorize the County Judge to sign the agreement. [Brumley, Sims]
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Randall Sims, 47th District Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I approve of the addendum to the agreement with the Texas Conference of Urban Counties for 2017 and to authorize the County Judge to sign the agreement.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

16. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects. No action was taken.

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Road and Bridge:

- i. The resignation of David Ferguson as Summer Road Crew effective October 6, 2016 [Ysaguirre]
See Documentation
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MOTION was made by Commissioner Murguia: I make a motion that we approve the employment items as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 536 (97 female; 0 Childress) was given by Judge Tanner.

19. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No insurance items were presented.

20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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No agenda items were given.

Judge Tanner reminded the public that tomorrow (10/11/16) is the last day to register to vote in order to be eligible to vote in the 2016 General Election.

Judge Tanner reported that the Amarillo City Library is pleased with the two legal data bases that Potter County is currently furnishing.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, October 24, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 10th day of October, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy